

# SHELTER COVE RESORT CONDOMINIUM, INC. 217

MAIL OR FAX FORM TO: 6972 LAKE GLORIA BLVD. ORLANDO, FL 32809-3200  
PHONE: 407-781-1169 FAX: 407-781-1286 EMAIL: [gates@lelandmanagement.com](mailto:gates@lelandmanagement.com)

## GATE ACCESS FORM

Visitors should use the directory at the gate to call your telephone for access. Press "9" on your telephone keypad to open the gate for your visitor.

If you would like your name to be excluded completely from the directory box please check here.

This form will be used to set up your information into the gate system. Please fill out all required information and send to the Association using information above. You may also use this form to report trouble with your access devices.

### \* Required Information

Date: \_\_\_\_\_

\*Homeowner Name (Last, First): \_\_\_\_\_

Name & Number for Gate: \_\_\_\_\_

2<sup>nd</sup> Name & Number for Gate: \_\_\_\_\_

\*Property Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number (including area code): \_\_\_\_\_

\*E-mail Address: \_\_\_\_\_

The gate system for your community uses a remote transponder and access key card. To register and activate your devices, please provide the 8 digit code # found on the back of each remote and/or the first 5 digits of the serial number for each card. If the number has been removed the same number can be found on the inside of the remote near the battery.

LIST SERIAL NUMBER OF DEVICE		CHECK APPROPRIATE BOX	
		ACTIVATE	DEACTIVATE
GATE ACCESS DEVICE #1		<input type="checkbox"/>	<input type="checkbox"/>
GATE ACCESS DEVICE #2		<input type="checkbox"/>	<input type="checkbox"/>
GATE ACCESS DEVICE #3		<input type="checkbox"/>	<input type="checkbox"/>
GATE ACCESS DEVICE #4		<input type="checkbox"/>	<input type="checkbox"/>

If you would like to purchase a remote transponder they are available in our office for a cost of \$40.00 each. Key cards are also available for purchase for a cost of \$5.00 each. Please send or deliver a check/money order payable to: Shelter Cove at the address above. A pre-activated remote/key card will be mailed to the property address listed above. We ask that you allow 3 to 4 business days for the mail delivery.

If you need of a pool key and this is your first key, please check box and one will be mailed out to you at no charge

If this is a second key the cost is \$5.00 and any additional/replacements after that will be \$50.00 each.